

# Missing or Damaged Item Replacement Claim Form

Please fill this form out in its entirety and attach all required photo before returning it to JARLIN CABINETY. Failure to do so will lead to delays in the processing of your claim.

**\* PLEASE BE SURE TO HAVE PRIOR TO ASSEMBLY PHOTOS FOR YOUR CLAIMS\* Please indicate MISSING or DAMAGED**

<b>Company Name:</b>		<b>Contact Name:</b>	
<b>Shipping Address:</b> (for replacements)			
<b>Sales Order:</b>			

## List Damaged/Missing Items Below

\* Two (2) photos of each damaged item must be attached, one (1) wide-angle and one (1) close up, Photo of the po# on the box

Item 1	
Item 2	
Item 3	
Item 4	
Item 5	
Item 6	
Item 7	
Item 8	
Item 9	
Item 10	
Item 11	
Item 12	

**Completion Checklist: Make sure you have completed each of the following**

<b>*Attach two (2) photos of each damaged item(1 wide-angle, 1 close-up, po# on box separately)</b>	<b>*Send this form and all above photos to ADMIN@THERTASHOP.COM</b>
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Please allow 48 hours to process your claim